

Risk Classification						
Note: Risk = Likelihood x Severity		Severity				The risk of this Range is assessed as... 1.88
		1	2	3	4	
Likelihood	4	4	8	12	16	
	3	3	6	9	12	
	2	2	4	6	8	
	1	1	2	3	4	

Location	Sub Location	Hazards	Consequences	Who is at risk	Severity	Likelihood	Risk	Control Measure	Points Claimed for Control Measure	Risk with Control Measure
Whitgift School	Car Park	Driving too fast	Collision with other road users & pedestrians.	All	3	2	6	Members and guests are Instructed to approach the car park at a safe speed.	3	3
Whitgift School	Car Park	Cars parked in a haphazard fashion	Collision with other road users & pedestrians.	All	3	2	6	Members and guests are urged to park in marked parking bays and to pay attention when walking to and from their vehicle.	3	3
Whitgift School	Car Park	Leaving the car park	Collision with other road users & pedestrians.	All	3	2	6	Members and guests are urged to drive slowly at all times. Get others' to assist you should you find reversing your vehicle difficult.	3	3
Whitgift School	Car Park	Slips, trips and falls	Body Injury	All	1	3	3	Members and guests are urged to take care when walking to and from the archery range.	1	2
Whitgift School	Equipment Container	Door closing fast.	Body Injury	All	2	2	4	Members are advised to take care when opening the container door. Members are also advised to secure the door to stop it from closing. Members advised to close the door when no one is in the container.	2	2
Whitgift School	Equipment Container	Slips, Trips and Falls	Body Injury	All	2	2	4	Equipment to be stored in a neat and tidy manner.	2	2
Whitgift School	Equipment Container / Outdoor Range	Moving Equipment	Body Injury	All	2	2	4	Members are advised to only carry light items without the use of the trolley. All other items are to be carried using the trolley or by two people. Manual handle advise is available on the HSE website.	2	2
Whitgift School	Outdoor Range	Uneven surface, slips, trips and falls	Body Injury	All	1	3	3	Members and guests are urged to take care when walking around the range	1	2
Whitgift School	Outdoor Range	Moving equipment to and from the target line	Body Injury	Persons setting up the range	2	2	4	Members are advised to only carry light items on their own. All other items are to be carried by two people. Straw bosses are to be rolled to and from the trolley. Manual handle advise is available on the HSE website. Damaged / unsafe equipment (target stands) not to be used.	2	2
Whitgift School	Outdoor Range	Falling while carrying arrows	Body Injury	Archer	2	1	2	All club members have been trained and know arrows should be carried in a quiver or point down tucked behind their arm.	2	0
Whitgift School	Outdoor Range	Arrows bouncing back	Body Injury	All	2	2	4	Targets are placed no less than 10 yards from the shooting line.	2	2
Whitgift School	Outdoor Range	Bow poundage too high for archer	Body Injury	Archer	2	2	4	All club member have undergone training / been given advice on suitable draw weights.	2	2
Whitgift School	Outdoor Range	Distracting / loud noises	Miss shooting / unable to hear range commands	All	2	2	4	Shooting to be suspended until issue is resolved	2	2
Whitgift School	Outdoor Range	Damaged arrows or equipment	Body Injury	All	2	2	4	All club member have undergone training and know damaged equipment should not be used. If it is club equipment it should be reported to the equipment officer and taken out of use.	2	2
Whitgift School	Outdoor Range	A drawn bow and arrowing being pointed away from the range.	Body Injury	All	4	2	8	Any archer aiming a bow and arrow away from the range will be warned not to do so. On a second offence the archer may be asked to leave the range and be banned from shooting until they have completed a refresher session. If the archer has pointed a drawn bow and arrow at a person / animal they will be expelled from the club. Shooting to be suspended until issue is resolved	6	2
Whitgift School	Outdoor Range	Poor or no warm up	Body Injury	Archer	1	3	3	All archers and beginners are advised to warm up fully before shooting.	1	2
Whitgift School	Outdoor Range	Failure to follow range captain commands, walking onto the range before its safe.	Body Injury	All	3	1	3	These measure are indoctrinated during the beginner courses. All club members have undergone training and induction. Use of the FAST command by any club member.	2	1
Whitgift School	Outdoor Range	Running towards the targets, or walking into arrows on the ground.	Body Injury	All	3	1	3	Running is not permitted on the range. All members / beginners have been instructed on this and have been instructed to look for arrows on the ground when approaching the targets. The wearing of open toed footwear is not permitted on the range.	2	1
Whitgift School	Outdoor Range	Non participant walking onto the range	Body Injury	All	4	2	8	The club has exclusive use of the field but this does not stop people from entering the field. All members and beginners have been instructed on the FAST command.	6	2
Whitgift School	Outdoor Range	Bow string catching the inside of the arm.	Body Injury	Archer	1	2	2	Bracers or long sleeves to be worn by archers. Coaches instruct archers on correct position of the bracer and shooting position.	1	1
Whitgift School	Outdoor Range	Walking into a nock end of the arrow while approaching the target.	Body Injury	All	2	2	4	All members have been instructed on how to approach a target from the sides only.	1	3
Whitgift School	Outdoor Range	Standing behind an archer pulling a arrow.	Body Injury	All	2	2	4	All members have been instructed on how to pull an arrow from the target, checking that no one is behind them when they do. Member who are not pulling arrows should stand back or to the side.	1	3
Whitgift School	Outdoor Range	Removal of arrows with bare hands	Body Injury	Archers	1	2	2	All members have been advised to pull carbon and wooden arrows with an arrow puller.	1	1
Whitgift School	Outdoor Range	Falling targets.	Body Injury	All	2	1	2	All target stand are to be fully folded out with the top bolts tightened fully and secured with tie ropes.	1	1
Whitgift School	Outdoor Range	Lost arrows	Body Injury	All	2	2	4	All lost arrows must be found at the end of the session. If the arrow cannot be found the school must be informed of the lost arrow.	2	2
Whitgift School	Outdoor Range	Adverse weather	Body Injury	All	2	1	2	If it is deemed to be dangerous to shoot then the session will be cancelled.	1	1

Risk Classification and Action		
Designation	Classification	Action

5 to 16	Unacceptable	This situation is not tolerable. Shooting shall not start or be continued until the risk has been reduced.
3 to 4	Tolerable	Shooting can continue as long as all control measures are in place and observed - Measures will need to be Monitored, Managed and Controlled.
1 to 2	Low	Little or no risk - Measures will need to be Monitored and Controlled.

Name	Role	Signature	Date
Dale Hart	Coach		